

The NorthernGrid NDA Process

Upon Receipt

- The Request is saved into SharePoint
- The Request is added to upcoming MC Agenda, provided at least one calendar week advance notice
- Email sent to leadership team indicating NDA request in upcoming meeting

At the upcoming MC Meeting

- Quorum must be established
- NDA request will be discussed by group
- Executed WECC NDA will be reviewed
- Vote to provide base case motioned and approved
 - Email those not present to achieve unanimous approval

Compilation of materials by WPP

- Summary of the NDA request including the reason and the details about the requester
- WECC NDA provided by requester
- Standard NDA

The Execution

- WPP sends the compiled materials for signature to two parties:
 - Jurisdictional Co-Chair of the NorthernGrid Member Committee
 - Requester
- Signed Agreement posted on NG SharePoint
- WPP provides base case through secure mechanism