

Submitting a Base Case Request



NorthernGrid

The Requester will provide the following

- Who you are and which organization you are with
- Why you are requesting the NorthernGrid Base Case
- Demonstration of executed WECC NDA

The Requester will send this information to

- nwpp_northerngrid_staff@westernpowerpool.org

Upon Receipt, NorthernGrid will

- Consider the request at the upcoming monthly Member Committee meeting
- Inform the requester of the outcome of the request
- Provide the base case after an executed NDA through a secure mechanism

The Base Case Request Process



The Request

- Received through NorthernGrid email
- Saved into SharePoint
- Added to upcoming MC Agenda

At the MC Meeting

- All NG Members must be present
- NDA request will be discussed by group
 - Requirement demonstrate that they've signed WECC NDA
- Vote to provide base case motioned

The Motion

- Unanimous Approval needed to provide base case to requester
- Approved Minutes containing the Unanimous Decision constitutes the record

The Execution

- Designated appointee from NG signs the agreement
- Requester signs the agreement
- Signed Agreement posted on NG SharePoint
- WPP provides base case through secure mechanism